

18 January 1983

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Inspector General
Comptroller

FROM:
Chief, Regulations Control Division

SUBJECT: Proposed Records Validation Officer (Job #247)

FOR YOUR CONCURRENCE AND/OR COMMENTS:

1. This proposed headquarters regulation was originated by the Office of General Counsel to outline policy and procedures on appointment of Records Validation Officer(s) to testify or execute affidavits concerning Agency records and records searches. The draft regulation was submitted to the Executive Director by the Office of General Counsel, and the Executive Director has alerted the DDCI and the Deputy Directors to the concept set forth in the regulation.

2. Please forward your concurrence and/or comments to the undersigned by 28 January 1983. Concurrence sheets are attached for your convenience.

Attachment:

Proposed

cc: AO/DCI OL
SSA/DDA OS
D/OIS ODP
OGC OMS
OEXA OTE
OEE0 OIS/CRD
DDA/IRO OIS/IPD
OC OIS/RMD
OF OP

PRIORITY

Form No. 160 Use Previous Editions
1 Dec 56

(13)

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY

HQ. INSTRUCTION SHEET

REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
				15		<p>is added to set forth policy and procedures concerning Records Validation Officers.</p> <p>The regulation was approved by the DCI on</p>

DISTRIBUTION: AB

ADMINISTRATIVE - INTERNAL USE ONLY